



Travel checklist

What you need to organize 2 weeks before travelling:

- Check your ID card as well as your passport - they must be valid for another 6 months
 - Make a copy of your documents. If you lose them, the copies might be needed for requesting new documents.
 - Discuss staying abroad with your health insurance company.
 - Car drivers: possible international driving licence and green insurance card
 - Take care of pets and plants
 - Cancel regular house shipments and organise emptying of mail box
 - Check if your inoculations are valid (for your pets, too), prepare inoculation warrant
 - Take care of sufficient insurances (motorcar, withdrawal, health)
 - Make a travel plan with holiday addresses and leave a house key at your friends
-

Shortly before travelling:

- Foreign currency and traveller's cheque
 - Take care of due payments
 - Have a check-up on your vehicle's operability (smaller repair shop check-up)
 - New street map for routes
 - Write down contact addresses for emergency (automobile club, consulate, holiday home etc.)
 - Activate roaming function on mobilephone for using it abroad
-

On the day of travelling:

- Turn off faucet and gas tap
 - Close windows, doors and roller shutters (with time switch if needed)
 - Defrost refrigerator/deep freezer
 - Pull out power plugs of electric devices (tv, radio, computer, coffee machine, electric oven, electric iron, antennae)
 - Turn off lights and heating
 - Dispose of trash
 - Water plants adequately
 - Move your car from no parking area
 - Prepare answering machine
-

Luggage

1. Personal hygiene/cosmetics:

- Soap, shower gel, hair shampoo, tooth brush/ paste, brush, deodorant
- Shaving equipment, comb, mirror, hair dryer, hand towels
- Body and face lotion, sun milk, contact lenses maintenance kit, hair gel/ spray, perfume

- ___ Tampon, make-up kit, barrette/hair tie, handkerchieves
 - ___ Nail brush, nail polish, nail file/ scissors, polish remover
-

↑ 2. Miscellaneous:

- ___ Clothing for leisure time, sports, evening and hiking
 - ___ Underwear, socks, stockings, pajamas
 - ___ Shoes for sports, hiking, rain, bathing and indoor activities
 - ___ Jewellery
 - ___ Umbrella
 - ___ Cloth iron/ burst
 - ___ Street maps, books
 - ___ Food for the road
 - ___ Lighter, candles
 - ___ Cool bag
 - ___ Sewing kit
 - ___ Clothes pin/ line
 - ___ Beach mat/ bathing mat
 - ___ Flashlight, toys for everyone
 - ___ Cap/hat
 - ___ Bathing togs
 - ___ Notebook, stationery
 - ___ Tin opener/corkscrew
 - ___ Alarm clock
 - ___ Batteries
 - ___ Video camera
 - ___ Air mattress
 - ___ Language guide
 - ___ Shoe cleaning utensils
 - ___ Photo equipment, films
 - ___ Diving goggles/snorkel, fins/diving license
-

↑ 3. Travelling with children:

- ___ Dining bib
- ___ Diaper, potty
- ___ Ready tea and milk
- ___ Convenience food (snifter)
- ___ Bottle
- ___ Lotion
- ___ Soft shawl
- ___ Pacifier
- ___ Sun milk
- ___ Rubber boots

- ___ Babyphone
 - ___ Children cassettes/CD
 - ___ Children insurance
 - ___ Night light
 - ___ Music box
 - ___ Toys, for sand, too
 - ___ Water wings
-

↑ 4. First-aid kit:

- ___ Check content and make the package humidity-resistant and heat-proof
 - ___ birth control pill and/or other contraceptive
 - ___ Thermometer in a hard case
 - ___ Noise protection (earplugs)
 - ___ Anti-acids and digestives
 - ___ Ointment against sunburn and insect stings
 - ___ Aspirin, painkillers
 - ___ Dressing material, plaster, disinfectant
 - ___ Important own medicines
 - ___ Certificate of inoculations and blood type
 - ___ Paracetamol suppository
 - ___ Anti-allergic medicine
-

↑ 5. Hand luggage:

- ___ Money, cheques, credit cards
- ___ Personal ID/ driving licence, inoculation certificates
- ___ Insurance certificates, house keys
- ___ Phone card, emergency phone numbers
- ___ Confirmations (hotel, ferry, reservation)
- ___ Travel insurance
- ___ Sunglasses, chewing gum/travel sickness
- ___ Camera, mobile phone
- ___ Food / drinks